

## **SERVICE PROJECT GUIDELINES**

**OBJECTIVE:** The true goal of all Christian education is to help the student become like Jesus Christ. In Matthew 20:26-28, Christ stated, "But whoever would be great among you must first be your servant, and whoever would be first among you must be your slave, even as the Son of Man came not to be served but to serve, and to give his life as a ransom for many." While we can never repay the debt for our salvation, Christ frees and empowers us to serve Him and others. Cultivating the habit of service in our students is an important component of the Bible curriculum of Briarwood Christian High School.

**REQUIRED HOURS:** Freshman and Sophomores are required to complete ten hours in the first semester. Juniors and Seniors are required to complete ten hours per semester for a total of twenty hours. The only exception to the above due date requirement is the student's acceptance in the BCSSM International Ministry during Spring break. Summer service hours are due the first Friday of the Fall Quarter.

### **SPECIFIC REQUIREMENTS:**

#### **1. APPROVAL FOR YOUR SERVICE IS ABSOLUTELY NECESSARY.**

- The following activities will be considered automatically pre-approved:  
BCS Events (after school hours, e.g., Fall festival, sports/cheer camps for kids)  
BCS Missions and Community Outreaches (e.g., Habitat for Humanity, Lincoln Village)  
Briarwood Church and BYG Services, Events, and Missions  
Church-supervised ministries (e.g., Children's church, Nursery, VBS, Bible clubs)
- Any service opportunity not listed above must be pre-approved. No exceptions!  
Only Bible teachers can pre-approve service hours. Other teachers may supervise services, but they cannot pre-approve the service.
- The fact that a given project has been approved in the past does not remove the need for pre-approval each new school year. Each student should obtain their own pre-approvals each year.

2. Students should seek community-oriented ministries, projects, or services to devote their time. Patchwork or personally focused hours may not be approved. Students should complete a separate service form for each different service.

3. For Freshmen and Sophomores, failure to complete their ten service hours by December 1 will result in a 5% deduction from their second-quarter Bible grade. For juniors, failure to complete ten service hours by December 1 and May 1 for Fall and Spring semesters will result in a 5% deduction from their second- and fourth-quarter grades.

4. For Seniors, completion of twenty service hours will serve as their second semester Bible final examination. The examination grade deduction percentage will be proportional to incomplete hours.

**BRIARWOOD CHRISTIAN HIGH SCHOOL  
SERVICE HOUR REPORT**

NAME: \_\_\_\_\_ GRADE LEVEL: \_\_\_\_\_

**STEP ONE:** PRINT the Service Information and then OBTAIN Approval for Service.

What service will you be performing? \_\_\_\_\_

Where? \_\_\_\_\_ When? \_\_\_\_\_

Who will supervise? \_\_\_\_\_

Bible teacher's approval: \_\_\_\_\_ Date of approval: \_\_\_\_\_

Automatically Pre-approved service (1. on back): Yes \_\_\_\_\_

**STEP TWO:** Supervisor, please COMPLETE student's service information and SIGN.

Date of service: \_\_\_\_\_ Hours served: \_\_\_\_\_

Date of service: \_\_\_\_\_ Hours served: \_\_\_\_\_

Date of service: \_\_\_\_\_ Hours served: \_\_\_\_\_

Date of service: \_\_\_\_\_ Hours served: \_\_\_\_\_

Supervisor's signature: \_\_\_\_\_

**STEP THREE:** DESCRIBE briefly your service and HOW someone was served. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**STEP FOUR:** SIGN STATEMENT below.

I have faithfully completed the service hours reported above.

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**STEP FIVE:** SUBMIT completed service hour form to SCHOOL OFFICE before the deadlines: Summer Service Hours are due on the FIRST FRIDAY of Fall Semester. Fall Service Hours, DECEMBER 1ST; Spring Service Hours, MAY 1ST.

If you will apply for the Presidential Service Award (March 1), retain a copy of your form.